

# বাংলাদেশ ওভারসীজ এমপ্লয়মেন্ট এন্ড সার্ভিসেস লিমিটেড (বোয়েসেল)

(প্রবাসী কল্যাণ ও বৈদেশিক কর্মসংস্থান মন্ত্রণালয়ের নিয়ন্ত্রণাধীন জনশক্তি রপ্তানিকারক প্রতিষ্ঠান)

স্থাপিত-১৯৮৪



# জরুরী ভিত্তিতে বোয়েসেল এর মাধ্যমে মালদ্বীপে ডাক্তার ও অন্যান্য স্বাস্থ্যকর্মী নিয়োগ

## বিজ্ঞপ্তি নং- ২০১৪

তারিখ ঃ ২১.০৯.২০১৪ খ্রিস্টাব্দ।

বোয়েসেলের মাধ্যমে মালদ্বীপে Ministry of Health এর অধীনে নিম্নবর্ণিত পদে ডাক্তার ও অন্যান্য স্বাস্থকর্মী নিয়োগ করা হবে ঃ

ক্র.নং	পদের নাম	ক্যাটাগরি	সংখ্যা	বেতন ও অন্যান্য সুবিধাদি	
		<ol> <li>এনেসমিজিওলজিষ্ট (Anesthesiologist)</li> </ol>	20		
		২. কার্ডিওলজিষ্ট (Cardiologist)	ર	১। কনসালটোন্টদের মূল বেতন + সার্ভিস অ্যালাওঙ্গ = \$ ২৯৩৯ মাঃ ডঃ) ২। এসোসিয়েট স্পেশালিষ্টদের মূল বেতন + সার্ভিস	
		৩. ইএনটি স্পেশালিষ্ট (ENT Specialist)	৩		
		<ol> <li>গাইনেকোলজিস্ট (Gynecologist)</li> </ol>	22		
		৫. অপথালোমজষ্টি (Opthalmologist)	6	অ্যালাওন্স = \$ ২৫৬৭ (মাঃ ডঃ)	
		৬. অর্থোপেডিক্স (Orthopedician)	6	. 3 4001 (418 08)	
	কনসালটেন্ট (ডিগ্রী)/এসোনিয়েট স্পেশাললিস্ট (ডিয়োমা)	৭. পেডিয়েট্রিসিয়ান (Pediatrician)	>8	৩। মেডিকেল অফিসারদের মূল বেতন + সার্তিস অ্যালাওল = \$ ১৫১৪ (মাঃ ডঃ) ৪। আবাসন ভাতা (স্পেশালিষ্টদের) = \$ ৪৫৪ (মাঃ ডঃ) এব (মেডিকেল অফিসারদের) = \$162	
2		৮. विजिनिग्रान (Physician)	36		
		৯. সাইকিয়াট্টি (Phychiatry)	6		
		১০. সার্জন (Surgeon)	>8		
		১১. ইউরোলজিস্ট (Urologist)	2	৫। আহার ডাতা (স্পেশালিষ্টদের) = \$ ১৫৬ (মাঃ ডঃ) এবং	
2	মেডিকেল অফিসার (Medical Officer)	बिलि (GP)	2949	(মেডিকেল অফিসারদের) = \$117 ৬। বিদেশে ৪ বৎসর এবং মালদ্বীপে ২ বছর চাকুরির অভিজ্ঞ সম্পন্ন ডাক্তারদের বর্ণিত বেতনের উপর ৫% বেশি বেতন	
9	(অন্যান্য স্বাস্থ্যকর্মী)Other Health Practittoner	পিঞ্চিতথেরাপিষ্ট (Physiotherapist)	>0	প্রদান করা হবে। ১। মূল বেতন + সার্ভিস অ্যালাওঙ্গ = \$ ৫২৫ (মাঃ ডঃ) ২। আবাসন ভাতা = \$ ৯৭ (মাঃ ডঃ)	
		রেডিও্গাফার (Radiographer)	b	৩। আহার ভাতা = \$ ১১৭ (মাঃ ডঃ)	
		ল্যাব টেকনিশিয়ান (Lab Technician)	60	11	

#### চাকুরির শর্তাবলী ঃ

(১) ডান্ডাবেদের ক্ষেত্রে অবশ্যই সরকার স্বীকৃত কোন মেডিকেল কলেজ/প্রতিষ্ঠান হতে দ্যানতম এমবিবিএস ডিগ্রী পাশধারী হতে হবে এবং অন্যান্য স্বাস্থ্যকর্মীদের ক্ষেত্রে ডিপ্লেমাধারী হতে হবে।
(২) যে কোন সরকারি, আধা-সরকারি বা বেসরকারি মেডিকেল কলেজ/হাসপাতাল/প্রতিষ্ঠানে এমবিবিএস ডান্ডার হিসেবে তিন বছরের কাজের অভিজ্ঞতা থাকতে হবে এবং অন্যান্য স্বাস্থ্যকর্মী প্রার্থীদের

- অবশ্যই ২ বছর চাকুরির অভিজ্ঞতা সম্পন্ন হতে হবে।
- কেনসাটাট পদের জনা তিন্দ্র এব এনসাসিয়েট শেশালিট পদের জন্য ডিপ্লোমা সনদ থাকতে হবে।
   (৪) দৈনিক ৮ (আট) ঘণ্টা ভিউটি, সঙ্গাবে ৬ (ছয়) দিন। তবে ইমারজেলি ডাকে দায়িত্ব পালন করতে হবে।
- (৪) দোনক ৮ (আঢ) ঘণ্টা ডেডাট, সগুহে ও (ছর) দিন। তবে ইমারজোন্স ডাকে দাায়তু পালন করতে হবে।
   (৫) চাকুরিতে যোগদানের বিমান জড়া প্রার্থীকে নিজে বহন করতে হবে যা চাকুরিতে যোগদানের পর নিয়োগ কর্তৃপক্ষ ফেরত প্রদান করবে।
- (৫) চান্দ্রারত যোগদানের াবমান অড়া আখারে লাজে বহন করতে হবে বা চান্দ্রারতে যোগদানের পর লারোগ কভূপক (৬) অন্যান্য শর্তাবলী মালদ্বীপের শ্রম আইন অনুযায়ী।
- (৭) অনভিজ্ঞ এবং শর্ভ পুরণে অযোগ্য প্রার্থীদের আবেদন করার প্রয়োজন নেই।
- (৮) চাকরির মেয়াদ ১ বছর (নবায়নযোগ্য)
- (৯) সরকারি চাকুরিরত প্রার্থীদের যথাযথ কর্তৃপক্ষের অনুমতিসহ আবেদন করতে হবে। অন্যথায় আবেদন বাতিল বলে গন্য হবে।
- (১০) চাকীরর Job Description নিম্নে সংযুক্ত করা আছে।

#### বোয়েসেলের সার্ভিস চার্জ ও অন্যান্য সম্ভাব্য খরচ ঃ

নির্বাচিত প্রার্থীদের নিকট হতে বোয়েসেলের নির্ধারিত সার্ভিস চার্জ এবং বিধি মোতাবেক অন্যান্য সরকারি ফি আদায় করা হবে।

আমহী প্রার্থীদের আগামী ১৬.১০.২০১৪ স্রিস্টাব্দ তারিধের মধ্যে ইংরেজিতে জীবন বৃত্তান্ত, পাসপোর্ট কণি, BMDC সনদ, MMC Form এবং সকল শিক্ষাগত যোগ্যতার ও অভিজ্ঞতার সনদ cvboesl@gmail.com এ প্রেরণ করার জন্য অনুরোধ করা হল জীবন বৃত্তান্তের উপরে পদের নাম উল্লেখ করতে হবে এবং একজন কেবল একটি পদে আবেদন করতে পারবেন। উল্লেখ ইতোপূর্বে যারা আবেদন করেছেন তাদের পুন:আবেদন করতে হবে। সাক্ষকোরের বিষয়টি পরবর্তীতে প্রার্থীর প্রদন্ত যোবাইলে ফোন এবং বোরেসেল ওয়ের সাইটের মাধ্যমে জানানো হবে।

2008 মোঃ আন্দল হায়া (যুগা সচিব) ব্যবস্থাপনা পরিচালব

#### অফিস ঠিকানাঃ

প্রবাসী কল্যাণ ভবন (৫ম তলা) ৭১-৭২ ইস্কাটন গার্ডেন (পুরাতন এলিফেন্ট রোড) রমনা, ঢাকা-১০০০ বাংলাদেশ।

#### যোগাযোগ নম্বরঃ

ফোন ঃ +৮৮-০২-৯৩৪৫৭২৪ (এমডি) +৮৮-০২-৯৩৩৬৫০৮, ৯৩৬১৫১৫ ও ৯৩৬১১২৫ (পিএবিএক্স) ফ্যাক্স ঃ +৮৮-০২-৮৩৫৬৫৭৭ ও ৯৩৩০৬৫২

ইমেইল ঃ info@boesl.org.bd, ওয়েবঃ www.boesl.org.bd

## DETAILS JOB DESCRIPTIONS AND MMC FORMAT FOR DOCTOR IN MALDIVES LATEST AND DETAIL JOB DESCRIPTION AND MMC FORMAT FOR OTHER HEALTH PRACTITIONERS IN MALDIVES FOR THE FOLLOWING PAGE



Ministry of Health Male' Rep of Maldives

# **Basic Information and Salary Detailed of Doctors**

General medical Doctors and Specialist medical Practitioner

Salary given by level 01, every 4 years of experience in oversea and every 2 years of Maldives experience will count one step and increase salary (will be 5% increase total value). Highlight areas are urgently need areas.

- ✓ Accommodation Allowance :specialist Rf 7000(\$454) medical officer Rf 2500(\$162)
- ✓ Food Allowance: specialist Rf2400(\$156) medical officer Rf 1800(\$117)
- ✓ Medical officer must have at least 2 year 6 month experience

# **General Information**

- ✓ Ministry of Health and Gender will bear the cost of premium for enrolment in a health insurance scheme as decided by MOHG.
- $\checkmark$  Visa fees will only be paid for the employee.
- ✓ Air ticket will be provided/ reimbursed to the employee when joining, and upon completion of the contract. Air ticket would be made available during annual leave period. Such ticket will be provided up to the nearest international airport of home country to the Maldives through most direct and economic route Air ticket will also be provided upon termination of the contract accordingly under contractual agreement.
- ✓ 1 year (subject to termination by employee within 3 months' notice) or more than one year as agreed by the parties

- ✓ The EMPLOYEE will generally be expected to undertake the Programmed Activities at the principal place of work but the EMPLOYEE may be required to work in other locations including sites in other islands if requested by the EMPLOYER
- ✓ Since MOHG need to fill the post urgently, we will be giving priority to the person who can join at the earliest possible date.

Documents need for Maldives medical council registration.

- Passport copy (Bio data and Address page)
- Medical council registration (basic and additional qualification)
- Undergraduate Medical Degree
- Internship Certificate
- Postgraduate Medical Degree
- Certificate of good standing
- Certificate of Registration
- Experience Certificates
- Filled pre-registration form



# MINISTRY OF HEALTH

# APPLICATION FOR PRE-REGISTRATION AT MALDIVES MEDICAL COUNCIL

Serial Number

IDENTIFICATION			
NATIONAL IDENTITY CARD NO :	PASSPORT NO :		
FULL NAME (as shown in NIC/passport)		APPLICANT'S PHOTOGRAP (Passport size)	
FAMILY NAME :			
GIVEN NAME(S):			
REGISTRATION REQUIRED AS:			
GENDER :   MALE  FEMALE	EMAIL :		
DATE OF BIRTH :DD / MM / YYY	NATIONALITY : BANGLADES	SHI	
BASIC MEDICAL/DENTISTRY QUALIFCATION			
START DATE OF UNDERGRADUATE MEDICAL STUDIES : MM/YYY	END DATE OF UNDERGRADU STUDIES(exclude period of inter MM/YYY		
NAME OF QUALIFICATION( as indicated on the degree awarded):	YEAR CONFERRED(as indicated on the degree): YYY	LANGUAGE OF INSTRUCTION: ENGLISH	
INSTITUTION :	COUNTRY:		
QUALIFICATION :	LICENSING AUTHORITY & COUNTRY :		
START DATE OF INTERNSHIP :MM/YYY	END DATE OF INTERNSHIP : MM /YYY		
NAME OF INSTITUTION WHERE INTERNSHIP WA undergraduate medical education was completed):	S COMPLETED(if different from t	he institution where	
POST GRADUATE MEDICAL/DENTRISTRY QUAL	IFICATION		
START DATE OF POSTGRADUATE MEDICAL STUDIES:	END DATE OF POSTGRADUA	TE MEDICAL STUDIES :	
MM/YYY			
NAME OF QUALIFICATION as indicated on the	YEAR CONFERRED(as	LANGUAGE OF	

degree awarded):	indicated	INSTRUCTION: ENGLISH			
	on the degree): YYY				
INSTITUTION :	COUNTRY:	1			
QUALIFICATION :	LICENSING AUTHORITY & C	COUNTRY :			
ADDITIONAL QUALIFICATION					
START DATE OF STUDIES : MM/YY	END DATE OF STUDIES : MM	1/YYY			
NAME OF QUALIFICATION:	YEAR CONFERRED(as	LANGUAGE OF			
	indicated	INSTRUCTION: ENGLISH			
	on the degree): YYY				
INSTITUTION:	COUNTRY:				
QUALIFICATION :	LICENSING AUTHORITY & C	COUNTRY :			
LICENSING EXAMINATION					
1.Have you attempted and passed a licensing examination	before started practice as a media	cal/dental practitioner ?  □ YES			
$\square$ NO					
2. If yes to), please provide information on the year licens	e is obtained and the details of the	e examination passed.			
YYY					
If no to (1) state reason					
3. Was your entire course of undergratuate medical studie	s completed in the same Universi	ty/Medical College?  □ YES  □ NO			
EMPLOYMENT DETAILS IN THE MALDIVES :	This part will be filled up by	Maldives Authority			
PROPOSED EMPLOYMENT :					
EMPLOYER NAME :					
EMPLOYER CONTACT NUMBER : EMPLOYER EMAIL :					
EMPLOYER ADDRESS :					
SUPPORTING DOCUMENTS					
Copies of the following documents are attached.	CERTIFICATE OF GC	UUD STANDING			
□ PASSPORT (DETAILS PAGE )	□ CERTIFICATE OF RE	GISTRATION AT OTHER			
□ UNDER GRADATUATE MEDICAL DEGREE	LICENSING AUTHOR	RITY			
□ PROOF OF INTERNSHIP	D ENGLISH LANGUAG	E QUALIFICATION			

## TESTIMONIAL FROM DEAN/REGISTRAR

#### □ LETTER OF VERIFICATION

D POST GRADUATE MEDICAL DEGREE

### DECLARATION

I declare that all information provided herein is true to the best of my knowledge and I understand that falsifying information would result in legal acton.

NAME OF THE APPLICANT :

### SIGNATURE OF THE APPLICANT

DATE : DD/MM/YYY

## PRE-REGISTRATION AT MALDIVES MEDICAL COUNCIL

#### Document No: MMC/02/2012

#### **Instructions to Applicants**

1. Copies of the following original documents are to be sent to Maldives Medical Council (MMC) in support of application:

a. National Identity Card or Passport.

b. Undergraduate and postgraduate medical qualifications as applicable.

c. Documentary evidence of house job/internship with details on the period spent in each discipline (for

those applicants having undergraduate qualification).

d. Certificate of Good Standing (CGS) issued by the medical licensing authority of the country where the

doctor has been practicing for the last 01 year prior to the application. The CGS received by MMC

must not exceed 03 months from its issued date.

e. Certificates of registration with other medical licensing authorities.

f. For newly qualified applicants (less than 01 year of completion of training): An original testimonial

from the Dean of the Medical School OR the Registrar of the University attesting to the applicant's character is required in addition to the item.

2. Medical Graduates are required to produce evidence of proficiency in English Language to the MMC if their basic medical qualifications are from medical schools where the medium of instruction is not in English. Test results obtained from the International English Language Testing System (IELTS) test OR the Test of English as a Foreign Language (TOEFL) within the minimum score stated here can be considered, subject to a validity period of 02 years based on the date of the test.

• IELTS - at least 7 for overall score.

<ul> <li>TOEFL - 250 marks for con</li> </ul>	nputer-based test or 600	marks for paper-based test	or 100 marks for
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Internet based test.

3. In addition to items (1a),(1b),(1d) and (1e), applicants for temporary registration as visiting experts need to submit following to the Council, at least 1 week before registration:

a. Original letter from sponsoring healthcare institution registered in the Maldives stating the purpose

of the visit of the expert and period required.

b. Original Letter of Verification (LV) of the visiting expert's field of specialty and/or expertise from the

host institution of the expert.

#### 4. Additional notes:

a. Documents in foreign language shall be submitted together with the certified English translations and original copies of the documents. The Maldives Medical Council will accept translation by (i) the institute that issued the original certificate (ii) any embassy or consulate of the country that issued the original certificate, (iii) relevant regulatory body of the country that issued the original certificate.

b. The Letter of Verification (LV) of a visiting expert's field of specialty and/or expertise (temporary registration) must be dated, contain information of doctor's name, degree or title conferred and must be issued by the Head of the respective clinical department OR the Chairman, Medical Board (or equivalent) of the host affirming the Visiting Expert's expertise.

c. All documentation submitted should be complete and legible. The Council will not process illegible, unclear or incomplete copies. Maldives Medical Council will not be responsible for delays that occur due to submission of illegible or incomplete documentation.

d. The MMC may also require the doctor to submit any other documents for evaluation of his/her application.

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# DETAIL JOB DESCRIPTION AND MMC FORMAT FOR OTHER HEALTH PRACTITIONERS IN MALDIVES



Ministry of Health Male' Rep of Maldives

# Basic Information and Salary Detailed Health Practitioner

# • Other health Practitioner

Designation	Required No	Basic Salary	Service allowance	Total
Physiotherapist	10	Df 5610	Df 2500	Rf 8110
Radiographer 8		Rf 5610	Rf 2500	(\$525)
lab Technician	50	- (\$363)	(\$162)	(\$323)

- ✓ Accommodation Allowance : Rf 1500(\$97)
- ✓ Food Allowance: Rf 1800(\$117)
- ✓ must have at least 2 year experience in related area

# General Information

- ✓ Ministry of Health will bear the cost of premium for enrolment in a health insurance scheme as decided by MOHG.
- $\checkmark$  Visa fees will only be paid for the employee.
- ✓ Air ticket will be provided/ reimbursed to the employee when joining, and upon completion of the contract. Air ticket would be made available during annual leave period. Such ticket will be provided up to the nearest international airport of home country to the Maldives through most direct and economic route Air ticket will also be provided upon termination of the contract accordingly under contractual agreement.
- ✓ 1 year (subject to termination by employee within 3 months' notice) or more than one year as agreed by the parties
- ✓ The EMPLOYEE will generally be expected to undertake the Programmed Activities at the principal place of work but the EMPLOYEE may be required to work in other locations including sites in other islands if requested by the EMPLOYER
- ✓ Since MOHG need to fill the post urgently, we will be giving priority to the person who can join at the earliest possible date.

Documents need for Maldives board of health Sciences

- Passport copy (Bio data and Address page)
- Undergraduate Degree
- Post graduate degree
- Experience Certificates
- Mark sheet of the qualification certificate
- Registration at other councils or other equivalent body
- Test result of English language requirement
- Curriculum vitae
- Filled pre-registration form



QI-MC/F/12/0057-0

#### MALDIVES BOARD OF HEALTH SERVICES

## MINISTRY OF HEALTH

MALE

#### REPUBLIC OF MALDIVED

# APPLICATION FORM FOR PRE-REGISTRATION AT THE MALDIVES BOARD OF HEALTH SERVICES (OTHER HEALTH PRACTITIONER'S)

ERIAL NUMBER:

REGISTRATION		
TYPE OF REGISTRATION D TEMPORARY REGISTRATIO	DN D PERMANENT REGISTRATION :	
IDENTIFICATION		
TYPE OF IDENTITY IDENTIFICATION   PASSPORT	PASSPORT NO :	
FULL NAME (as shown in NIC/passport)		Recent Photograph Passport size
FAMILY NAME :		
GIVEN NAME(S):		
REGISTRATION REQUIRED AS:		-
GENDER :   MALE  FEMALE	EMAIL :	
DATE OF BIRTH :DD / MM / YYY	NATIONALITY : BANGLADESHI	
HIGHEST QUALIFCATION		
YEAR CONFERERD(as indicate on the degree/diploma awarded) :	NAME OF QUALIFCATION (as indicate on the awarded):	e degree/diploma
MM/YYY	MM/YYY	
START DATE OF STUDIES:	END DATE OF STUDIES:	
INSTITUTION :	COUNTRY:	
OTHER QUALIFICATION		
YEAR CONFERERD(as indicate on the degree/diploma awarded) :	NAME OF QUALIFCATION (as indicate on the awarded):	e degree/diploma

MM/YYY	MM/YYY			
START DATE OF STUDIES:	END DATE OF STUDIES:			
	:			
INSTITUTION :	COUNTRY:			
YEAR CONFERERD(as indicate on the degree/diploma awarded):	NAME OF QUALIFCATION (as indicate on the degree/diploma awarded):			
MM/YYY	MM/YYY			
START DATE OF STUDIES:	END DATE OF STUDIES:			
	:			
INSTITUTION:	COUNTRY:			
repeat for additional qualification/s using the same form	at in another sheet:			
1.Is your qualification recognized as an allied health prof YE S □ NO	essional in the country where you obtained your qualification? $\square$			
2. country where you worked as an allied health profess	ional			
If no to (1) state reason				
3. Have you been previously registerd at the Malvides Bo NO	pard of Health Science or any other regulatory bodyege? $\square$ YES $\square$			
4if yes to (3), give details:				
PROPOSED EMPLOYMENT :				
EMPLOYER NAME :				
SUPPORTING DOCUMENTS				
Certifed true copies of the following documents must be attached.	MARK SHEET OF THE QUALIFICATION CERTIFICATE			
PASSPORT (DETAILS PAGE )	REGISTRATION AT OTHER COUNCILS OR OTHER EQUIVALANT BODY			
UNDER GRADATUATE MEDICAL DEGREE	TEST RESULT OF ENGLISH LANGUAGE REQUIRMENT			
D POST GRADUATE MEDICAL DEGREE	CURRICULAM VITAE			

EXPERINCCE CERTIFICATE(FOR EXPAN)	IRIATES ONLY)			
DECLARATION		1		
I declare that all information provided information would result in legal acton		t of my knowledge	and I understand that falsifying	
NAME OF THE APPLICANT :	SIGNATURE OF 1	HE APPLICANT	DATE : DD/MM/YYY	

#### Instructions to the Applicants of pre- registration

1.Certified true Copies of the following original documents by notary public are to be sent to the Maldives Board of Health Sciences in support of application:

- a. National Identity Card or Passport.
- b. Undergraduate and postgraduate medical qualifications as applicable.
- c Certificates of registration with other allied professional licensing authorities
- d. Mark sheet/Transcript of the qualification certificate.
- e. Experience certificate (For Expatriates only)
- f Curriculum Vitae
- 2. English Language Requirement:

a. All allied Health Professional are required to produce evidence of proficiency in English language of the Maldives Board of Health Sciences.

Test results obtained from the international English Language Testing System (IELST)test for or any equivalent English examination Certificate with the mark sheet.

- IELTS at least 5.5 for overall score.
- Equivalent English Language examination with the mark sheet.

3. In addition to items (1a),(1b),(1d) and (1e), applicants for temporary registration as visiting experts need to submit items (i) to (iv) below to the Maldives Board Of Health Sciences.

a. letter from sponsoring healthcare institution/facility registration in the Maldives stating the purpose of application and period required.

a. Documents in foreign language other than English shall be submitted together with the certified English translations and original copies of the documents. The Maldives Board of Health Sciences will accept not translation by (i) the institute that issued the original certificate (ii) any embassy or consulate of the country that issued the original certificate, and (iii) a government institute of the country that issued the original certificate.

b.. All documentation should be complete and the submitted documents should be clear and legible. The Maldives Board of Health Sciences will not accept illegible, unclear or incomplete copies and will not be responsible for delays that occur due to submission of illegible or incomplete documentation

c.. The Maldives Board of Health Sciences may also require the allied health professional to submit any documents for evaluation of his/her application